

## **Private Spa Parties**

Kiva Spa private parties can be booked for two hours from 7:15pm each day except Wednesday or Thursday. The cost is \$850 for up to 20 people, with \$425 (50%) to be paid upon booking and the remainder to be paid upon arrival. An extra 5 people can be accommodated at \$35 per person. Your party needs to showered and out of Kiva by 9:15pm.

The deposit is fully refundable if we received 48 hours notice. Non-refundable otherwise.

## Important information for customers:

- The balance must be paid in one transaction on the evening or in advance
- No alcohol
- No eating and drinking in spa pools
- No glass
- Shower before use, no products on skin or hair. Long hair to be tied up.
- No candles or fire
- No children under 12
- No vouchers or bath cards

Food to be cleaned up, garbage removed, and guests to leave within 15 minutes after the end of your party. Towels will be supplied.

## OFFICE USE ONLY

- Email this page to organiser
- Timely: Block out all 7-9pm bathhouse slots
- Acuity: "block off time" function, adding notes 'private party'
- Note: in Massage column add reminder to "6:10 clients need 'before bathhouse' message"
- Call organiser on day of party to confirm, remind of 9:15 finish time